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Transnational Project Meeting 2
11-12 December 2018
Brussels – Square Ambiorix 32, 2nd floor (Legacoop meeting room)

Minutes

Participants: Theo Gavrielides (IARS), Theofilos Pouliopoulos (KMOP), Giannis Chatziris (KMOP), Ioana (HABILITAS), Gianluca Pastorelli (DIESIS), Federico Camporesi (DIESIS), Stefan Holzheuser (DIESIS)

Excused: Manuela Tagliani (ANS)

The conference was hosted by DIESIS and took place on December 11 and 12, 2018 in Brussels.

Day 1:

The first session was opened at 15:00 with a brief report about the current status of the projects. The partners agreed that the project was going *okay*.

In the beginning, the further cooperation with IARS was discussed with regard to the latest news on Brexit. The contract, which has been agreed on, will remain in place until 2020. The money allocated until 2020 will not be affected either. The Care to Entrepreneurship project is based on the previous Care to Work project. This project focusses specifically on young carers.

Some partners claimed a lack of coordination, especially regarding the piloting of the recently produced modules (IO1). It was unclear if piloting and testing of the modules were the same thing and how it will be executed. In total, four courses will be held by each partner, two for young carers and two for professionals who work with young carers. All groups need to consist of different participants, otherwise there is no point in testing each course twice. Each partner is responsible for the organization of the piloting. The face to face training aims to collect feedback. It is not meant to have any kind of snowball effect. The journey needs to be captured in order to take full advantage of the feedback.

The modules produced for the piloting (IO1) will be used as a base for the production of an online course (IO2). KMOP is responsible for the content and ANZIANI will take care of the technical aspects.

It was also discussed how to use the collected good practice examples. Different options, like the use of newsletters or a sort of platform/database were considered. The examples will be used in the national languages since potential participants might not speak English. Previous experiences have shown that materials which are practical and *close to reality*, like these examples, are highly appreciated by participants.



According to the contract, IO1 will be produced in the national languages. However, some members might use English presentations if not all participants are able to follow them in the national language. This might be the case in Belgium due to its three official languages. It was also considered not to translate IO1, since its aim is only the collection of feedback, but translating the final IO2 instead.

DIESIS received feedback from professionals who claimed that they would like the training to contain more technical information. Topics such as risk management and legal forms might be added to the corresponding presentations. In IO2, sections for each country with information about specific legal requirements might be included.

In order to have more practical information and examples for young carers, videos might be added to the training. Testimonials might share their experience in a short interview. Topics such as objectives, reasons to set up an enterprise, etc. can be part of the video interview. If it is not possible to find testimonials for each country, subtitles can be used. Further details need to be specified.

IARS stated that the youth-led component has not been sufficiently visible yet. The project has also been funded due to the youth-led methodology. This approach is essential for the project's success.

The partners agreed that in general more visibility is needed. The application contains detailed information about the dissemination and the required materials but until now not much has happened. Especially the website is still empty. Also, a strategy how to reach the target group as soon as IO2 is launched is highly needed.

Apart from IARS, the other partners were not sure about the role the youth-advisory board plays in the project and how it can take part. Despite different materials, like the application and the management handbook, many aspects, also concerning the content to produce, still seemed to be vague. IARS engaged the partners to ask more proactively if uncertainties arise. The partners stated that a summary of the main points would be very helpful.

KMOP called the so-far produced materials *very good* and is convinced that the project can make a difference. In order to improve the communication and coordination, regular Skype calls were suggested. A concrete date was discussed the next day.

Day 2:

The second session started on December 12 at 9:00 am. Main points were the timeline, IO2, and the evaluation of the project.

IO2 is to be developed until February. An interactive, innovative approach will be used, tailored to the target group. Materials from IO1 will be the base for IO2. However, IO2 might include further technical information on entrepreneurship. The proposed structure of the online course was: Topic → Learning objective → Course content → Evaluation



Manuela and Rita from ANZIANI joined the meeting via Skype. After a short update about the previous day's results, the existing modules were discussed. The information about young carers for professionals who work with young carers might be reduced since they should be aware of their situation anyway. Instead, more content concerning entrepreneurship might be added.

ANZIANI also assisted during the discussion about the development of the platform for IO2. Videos from YouTube will be embedded in the platform and can be watched there directly. Also, a Google Translate service and an integrated system for messages and links to the newsletters might form part of it. Furthermore, partners discussed about attendance certificates for participants. IARS mentioned CPD certificates but it might be too expensive to fulfill the requirements.

Afterwards, the partners agreed on the further timeline. Piloting of IO1 will take place in January. IO2 modules will be drafted in January too. Until February 15, partners' feedback will be collected. The online modules are to be finalized by February 28. Only the final version will be uploaded. Translations are to be sent until the end of March. Materials will be used in national languages anyway and will be uploaded by mid-April. The conference call, which was suggested the day before, will take place in the last week of January.

Dissemination materials need to be translated too. Cards, banners, press releases before the launch, Facebook posts, etc. were mentioned as examples. Logo banners, leaflets and templates can be found in the drive folder. The project website is to reach at least 3000 visitors per year. It is important that all dissemination materials are updated. The development of the platform for IO2 will be discussed bilaterally by ANZIANI and KMOP. After this discussion, the Skype call with ANZIANI ended.

The next topic was the evaluation. On the internal form, all ratings were quite high. The lowest category was *Responsibility of Members*. Two partners were not happy with conflict solutions. In general, all partners gave ratings on a similar level. Only one partner gave lower ratings.

The quality of the IOs will be measured with the help of peer reviews. Feedback concerning the draft of the questionnaire for IO1 is to be sent before Christmas. Specific demographics can be asked since the questionnaires will be submitted anonymously. HABILITAS presented the draft. Partners discussed if and how to ask about *income*. They agreed that there will be different income categories, participants can select, so that it is easier to compare the results given the different income levels in different countries.

The connection to the youth- and women-advisory board for gender-related aspects still seemed to be unclear, especially how to contact them. Therefore, IARS suggested to contact them and they will take care of it.

In the end, accreditation was discussed again. Especially young carers should be awarded for their participation and should receive a proof. The platform will count all people who sign up for the course as participants, regardless of their output. It will be important to track where they are from in order to see in which geographic regions the participation is the biggest/smallest. Google Analytics can be used for this purpose. Partners, who see that participation in their country is relatively low, then have the possibility to act.



The next meeting will take place in Bucharest. At this point IO1 will already be completed.